



# Muscofee County School District

P.O. Box 2427 • Columbus, Georgia 31902

## For Immediate Release

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## NEWS RELEASE

### Letters for 2009-2010 School Assignments Hardship Transfer Request for 2009-2010

**(Columbus, GA)**-Approximately 7,000 letters will be mailed to parents or guardians of Muscofee County students. The letters will advise parents or guardians on their child's school assignment for the 2009-2010 school year. Parents of rising sixth and ninth grade students, and those with new home addresses, will receive assignment letters. If a student does not receive an assignment letter, in most cases, the student will attend their present school for the 2009-2010 school year. School assignments are based on the home address of the parent or legal guardian.

Proof of legal residency is required before a school assignment is granted. Parents of students who have **moved** after a school assignment has been made should report to Central Registration, in the Columbus Roberts Center, at 539 Brown Avenue for an assignment to a new school. Parents must bring proof of their new home address (current utility bill **and** lease agreement or home ownership documents).

Parents of students **new** to the Muscofee County School District should report to the Central Registration office with proof of their current home address (current utility bill and lease agreement or home ownership documents), the child's birth certificate, certificate of immunization, eye, ear and dental examination, report card, and student's social security card.

The parents of students who **will not be returning** to the Muscofee County School District for the 2009-2010 school year should contact their child's school to complete a summer withdrawal.

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The Central Registration office at the Columbus Roberts Center is open Monday-Friday, 8:00 a.m. – 5:00 p.m.

### **MAY 15, 2009**

The deadline to apply for a student hardship transfer for the 2009-2010 school year is May 15, 2009. No hardship transfers will be considered after May 15, 2009. Hardship Transfer Application Forms may be requested from school principals or at Central Registration office.

All hardship transfer requests must state a compelling reason for the requested transfer, list the child's assigned school for the 2009-2010 school year, and list the requested school choice for the 2009-2010 school year. The applicant must obtain the signature of the principal of the school of assignment and return the completed request to the Central Registration office by May 15, 2009.

Hardship transfer requests will be considered based on space available at the requested school and the validity of the stated reason for the transfer. Action on hardship transfer requests for the 2009-2010 school year will be made in June 2009, and the parents will be notified by mail of the decision.

### **AUGUST 4, 2009**

Parents and/or students should report to their assigned school for **STUDENT VERIFICATION** on Tuesday, August 4, 2009.

### **AUGUST 6, 2009**

Students report to their assigned school for the First Day of Class for the 2009-2010 School Year on Thursday, August 6, 2009.

### **YEAR-ROUND SCHOOLS**

Georgetown Elementary and Rigdon Road Elementary will verify assignments on Thursday, July 9, 2009, and the first day of class is Monday, July 13, 2009.

For information, please contact Dr. Mike Hudson at (706) 748-2222 or [mhudson@mcsdga.net](mailto:mhudson@mcsdga.net) .

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