



# Muscogee County School District

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## NEWS RELEASE

### Magnet Academy Timeline Extension

**(Columbus, GA)**-The Muscogee County School District is extending the application process for Magnet/Academy timeline (see attachment).

- The revised timeline will apply to all high schools only.
- Students who have already applied cannot reapply.
- Students must meet the criteria of the magnet program to be accepted.
- All 9<sup>th</sup> and 10<sup>th</sup> grade students (including children of all employees) who are transferred due to hardship will be assigned to the annex sites if the hardship is to Hardaway or Northside due to overcrowding at both campuses.
- Schools will need to set up a specific time to allow for school tours and information. School tours **cannot** be scheduled during the instructional day (only before and after school hours).
- The Hardship Request form deadline is still Friday, May 14, 2010. Hardship request forms may be picked up on Monday, April 26 from the school the child has been assigned to in the assignment letter. The principal of the school must sign the hardship request form.

#### **\*IMPORTANT NOTE for Columbus High School:**

Applications and the most recent report card must be submitted prior to testing. Students must have at least an 82 average in each class in order to test.

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Columbus High will accept applications no later than Thursday, April 22, 2010 as recommendation forms must be sent to the applicant's teachers and returned. Testing will be done in three parts from 7:00 a.m. to 8:00 a.m. on Monday, April 26th, 27th, and 28th at Columbus High School. The deadline for teachers to return recommendations is Thursday, April 29 since school is not in session on April 30, 2010. Columbus High acceptance letters will be mailed on May 3, 2010.

**\*IMPORTANT NOTE for Hardaway High School:**

All parts of the application must be completed and returned. If the student applicant meets the criteria, the student will be scheduled for a test by appointment.

For more information, contact Communications, [communications@mcsdga.net](mailto:communications@mcsdga.net) , or call 706-748-2034.

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**Muscogee County School District**  
**Revised High School Magnet/Academy Timeline**  
**April 15, 2010**

<b>Deadline Dates</b>	<b>Explanation</b>
May 1, 2010	All Magnet entrance exams completed.
May 3, 2010	All magnet schools mail magnet acceptance letter.
May 10, 2010	Parents/Legal Guardians required to return Magnet Acceptance Forms to schools
May 14, 2010	Magnet schools send all Academy/Magnet Transfer Request Forms to Central Registration

## MUSCOGEE COUNTY SCHOOL DISTRICT SECONDARY MAGNET/ACADEMY ENROLLMENT GUIDELINES

- (1) Schools must use the system multi-part magnet application (**Academy/Magnet Transfer Request Form**) that is available through the Print and Mail Department. The entire completed form for a student accepted into the magnet is to be sent to Ms. Celia Evans or Dr. Mike Hudson in Central Registration. Each receiving school will notify the departing school by submitting a generated list of students accepted into their magnet program at the end of the acceptance period. **An accepted student is one who has confirmed his/her enrollment into your program.**
- (2) An approved magnet application is needed for every new magnet student. This applies to those who reside in the attendance zone and those coming from out of zone.
- (3) Each school will send magnet acceptance letters throughout the recruitment time period with final letters being mailed by May 3, 2010.
- (4) After the magnet application deadline (May 14, 2010), students who are new to the school district may be considered for acceptance on a space available basis. A current MCSD student wishing to enter a magnet program after the application deadline must secure the approval of the Director of Secondary Education.
- (5) Students new to the school district must complete a Student Assignment Form to enroll into the district.
- (6) Out-of-county students may only be accepted into a magnet program if no in-county student has been denied due to capacity.
- (7) Schools are allowed to accept a maximum of 100 students per grade level into the magnet program, with a maximum of 50 students per grade level from outside the attendance zone (Columbus High is excluded from these maximums). Exceptions to this can be made based on grade level enrollment and school capacity.
- (8) If a student leaves a magnet program, he/she is withdrawn and reports to Central Registration for assignment to his/her home school (if different from attending school). Students attending high school magnet programs will remain in the program or school until the end of the semester term, unless immediate transfer is approved by the Director of Secondary Education.
- (9) If a student leaves a magnet program, the school will notify Central Registration of the dismissal in writing, by student name and social security number or student ID number.
- (10) Principals are responsible for adhering to Secondary Magnet/Academy Timeline and guidelines.